

NORTH CANTERBURY FAMILY SOCIAL WORKER

18 Months Fixed Term to June 2023

Position Description

- Background:** This role works closely with the Oranga Tamariki Rangiora team.
- Together the following guiding principles have been agreed by Community Wellbeing North Canterbury Trust and Oranga Tamariki Rangiora Site:
- We take a strengths-based approach when working with whānau, acknowledging that Oranga is a journey.
 - We will assist with strengthening whānau through access to resources.
 - Our work is Mana enhancing through / Tika / Pono / Aroha / Whakapapa / Whanaungatanga.
 - We will work with transparency with whānau and each other.
 - Voice of whānau / tamariki will be our starting point in our work.
 - We will hikoi (journey) together with whānau– Kotahitanga.
 - We will enhance our own ability to be creative so we can be more flexible and responsive to our community.
 - We will commit to growing community resilience and sustainability along with our local North Canterbury agencies and groups.
 - We will use common sense in our work - This means that we do what feels like the right thing to do.
 - We will work in the spirit of true collaboration. Even when we have different viewpoints, we will respect each other and uphold each other's mana.
- Position purpose:** To deliver the North Canterbury Family / Whānau Social Work Service in an inclusive collaborative, responsive and professional manner, from the initial assessment and engagement through to closure. To ensure that all clinical practices are culturally informed and delivered in a timely manner and in a way that upholds the mana of families and whānau.
- To prioritise Oranga Tamariki requests for service for whānau who may otherwise enter Oranga Tamariki care.
- This role will work across the Hurunui / Waimakariri District.
- Office Location:** Level 1, 29 High Street Rangiora
- Report To:** Clinical Team Leader - Community Wellbeing North Canterbury Trust

SCHEDULE D

Relationships: INTERNAL

- Manager
- Shared Services Team
- Clinical Team
- Other CWNCT staff

EXTERNAL

- Local Government and agencies and non-Government agencies / community organisations, especially those with a focus on families and whānau.
- Professional bodies as appropriate

General Conditions: The general terms and conditions of employment for staff at the Trust will apply

Hours of Work: 40 hours per week

Appendices:

- A Schedule of key accountabilities and expected standards
- B Ideal Appointee Specification

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Key Accountabilities / Tasks

Case Management

Deliver the Social Work Service in a professional manner, ensuring that clients understand and consent to the process, from the initial engagement through to closure, ensuring that all clinical practice, administrative and logistical arrangements are made in a timely manner in a way that is respectful to families and whānau.

Tasks

- Deliver the service in a professional manner, ensuring that clients understand and consent to the process, from the initial engagement through to closure where appropriate.
- Ensure that all clinical practices are culturally informed and are made in a timely manner in a way that upholds the mana of families and whānau.
- Prioritise and respond to requests for service from the Rangiora Oranga Tamariki site relating to families and whānau who are seeking early intervention support. This process will involve a case consult with OT staff to gain a full understanding of the risk, concerns, together develop a clear plan around how the team from OT and Community Wellbeing will work together with a mutual whānau including setting reviews times to ensure that the best outcomes possible are achieved for whānau.
- Develop and progress a support plan and appropriate exit process.
- Assess and manage risk in collaboration with the Clinical Team Leader.
- Facilitate group support programmes as required.

Relationship Management and Liaison

- Build and maintain effective collaboration with stakeholders, including Oranga Tamariki, other government agencies, rural focused community agencies, school, iwi / hapu and other groups, and representatives of other ethnic groups as appropriate.

Tasks

- Participate in on-going professional development and collaborative opportunities with other related services both locally and in the greater Christchurch area.
- Participate in Hurunui Community Network meetings and activities.

Professional Team Participation

Tasks

Deliver services according to the professional standards and expectations of Wellbeing North Canterbury.

- Participate in monthly Community Wellbeing Clinical team meetings.
- Attend monthly supervision with Clinical Team Leader.

APPENDIX A

- Maintain records and reporting as required.
- In conjunction with the Rangiora OT Team, share best practice regarding assessment and planning processes templates and trainings.

Development and Training

- Ensure that regular training is undertaken specific to the role.
- Ensure that regular monthly clinical supervision is undertaken with an appropriately certified professional supervisor.
- Maintain membership to professional bodies as appropriate.

Organisational Development

- Assist with mentoring and overseeing Social Worker students or interns.

Cultural commitment

- Demonstrate a commitment to and respect for the Treaty of Waitangi and incorporate these into your work.

Health & Safety Commitment

The Trust is committed to achieving the highest level of health and safety for its employees. All employees are expected to identify and report on, take responsibility for, and resolve issues that may cause harm to themselves or others in the organisation. You are expected to always work safely, and to actively participate in health and safety programmes in your area. It is expected that you will report all accidents, incidents or potential hazards to your manager or Team Leader.

JD updated

Employee: _____

Signature: _____

Manager: _____ Date: _____

Signature: _____

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Required Appointee Specifications

- Full Social Worker registration with SWRB and significant experience in working with families and whānau
- A working understanding of the unique nature of rural service delivery.
- The ability to effectively engage and communicate with families and whānau
- Trauma informed understanding of behaviour and development relating to children
- Knowledge of and commitment to the principles of the Treaty of Waitangi
- Sound working knowledge of the key rural agencies that work with children and families / whānau.
- Highly developed written and verbal communication skills
- An ability to utilise information technology and to analyse and report on data collected
- The ability to work effectively and positively within a team
- Current clean drivers' licence and confidence driving around the North Canterbury rural area
- Understanding and commitment to the Children's Act
- Proficiency in Microsoft Office 365
- A commitment to making a positive difference to the North Canterbury Community.

Other Information

This role requires significant travel around the Hurunui and Waimakariri District.